

Race Director Annual 4 Step Summary Insurance and Sanctioning



1

REGISTER/RENEW RACE ORGANIZATION MEMBERSHIP

- Officially Affiliates your Race Organization (RO) with Athletics Ontario (AO)
- AO insurance policy then covers all Race Organization Sanctioned events within the calendar year



2

FILL OUT A SANCTION APPLICATION

- This is your contract between your event and AO that your event follows the current Sanction Criteria
- AO Sanction logo will be provided to place on your race registration page, when application is approved
- Logos can be used for current year only



3

APPLY FOR INSURANCE CERTIFICATE

- A certificate of insurance (COI) can be provided showing insurance coverage details for any party requiring proof
- All Sanctioned events are covered.
 - COI's only necessary if a party requests proof

4

POST RACE SUBMISSIONS



- Submit final participant list inclusive of participant city, name, date of birth and email (Excel or CSV) to roadtrail@athleticsontario.ca
- If event is ATHLETICS CANADA CERTIFIED, submit official results to results@athletics.ca and cc roadtrail@athleticsontario.ca